Call For Papers for 2018 Conference
Instructions for Authors and Presenters

General aims of conference:
➢ To report research in work integrated learning/cooperative education in New Zealand
➢ To debate topical issues
➢ To report on good practice & innovative features

It also is intended the conference may help practitioners involved in work integrated learning and NZACE members enhance their research and publishing capability.

Conference presentations:
Abstracts for the following are welcome:
➢ Research papers
➢ Topical/Good practice issues
➢ Student posters

The presentations can be either Quick Pitch (10 minutes plus 5 minutes for questions) or Full Presentation (20 minutes plus 5 minutes for questions). As an innovation this year, a Quick Pitch presentation option is available for topics more suited to a short presentation.

Papers and presentations for conference:
Papers will be accepted for the program on the basis of a one page 'structured' abstract. Abstracts need to be submitted using the headings on page 2 or 3, with a **maximum of 400 words**. References are not needed. (NZACE prefers 400 words rather than the Easy Chair default which is slightly higher).

The conference is using the Easy Chair online conference management system. All abstracts and papers are submitted to this system. Reviewer feedback is returned to authors using the system. Instructions on logging into this system and submitting abstracts is available from our website.

All presenters are encouraged to submit a paper for the proceedings - either a short summary of the paper or the full conference paper. Papers will be refereed and published in the conference proceedings. Papers need to be at least 1,400 words and must not exceed 1,800 words (excluding references). Authors may be encouraged to produce a more substantial paper for publication in a journal such as the Asia- Pacific Journal of Cooperative Education (APJCE).

Presenters are asked to bring a copy of the slides for their presentation on a memory stick at the time of registration.

Key dates are as follows:
➢ Abstracts for papers –   due 15th December, 2017
➢ Abstracts for student posters -   due end of February, 2018
➢ Papers for proceedings –   due end of February, 2018

Easy chair submission link:
https://easychair.org/conferences/?conf=nzace2018

Student posters:
Student posters can be displayed at the conference. An abstract can be submitted for inclusion in the Abstract booklet and inclusion on the NZACE website. Alternatively just bring the Abstract to conference.

Each poster must accompanied by someone registered for the conference. Posters can demonstrate visually the work a student has undertaken or can demonstrate reflection about their placement in co-op/work-integrated learning.

Laminated poster minimum size of A2 and maximum of A1. Examples of previous posters are shown on pages 5 – 6.

For further information contact: info@nzace.ac.nz

Structured Abstracts

Research Stream

Presentations for the research stream must report original research. The presentation can consist of preliminary findings, but should include a comprehensive review of the literature, a good description of the method, the basis or justification for the work. The presentation should also discuss the implications of the research and how it might inform or improve co-op practice generally. The abstract and the paper should include the following sections:

Abstracts need to be submitted through the Easy Chair conference management system. It is recommended that authors prepare the abstract in a Word documents and then copy and paste into the system.

For each author, the system requires the following information

Name:
Email:
Country:
Organisation/Group/Institution:

The abstract needs to be copied and pasted in a box in the Easy Chair system. The following headings are needed in the abstract. Maximum 400 words.

Title:
Background/Context: **Aims:**   **Methods:**   **Results:**   **Conclusions:**

Topical Issues & Good Practice

Presentations for the best practice stream report on issues of interest to a broad range of cooperative education practitioners (e.g., assessment issues in co-op, encouraging reflective practice in co-op students or innovative or new practices in cooperative education (e.g., the introduction of IT support for students on placement, or a novel way of preparing students for interviews).

The presentation **must** be supported by relevant literature and discuss implications of the issue or innovation/practice and how it might inform and improve co-op practice generally. The abstract and paper should include the following sections:

Abstracts need to be submitted through the Easy Chair conference management system. It is recommended that authors prepare the abstract in a Word document and then copy and paste into the system.

For each author, the system requires the following information

Name:
Email:
Country:
Organisation/Group/Institution:

The abstract needs to be copied and pasted in a box in the Easy Chair System. The following headings are needed in the abstract.   Maximum 400 words.

Title:
Background:
Issue or Unique Features:
Discussion/Argument:
Implications/Relevance to others in WIL: