

## Call for Papers for 2019 Conference Instructions for Authors and Presenters

### General aims of conference:

- to report research in work-integrated learning(WIL)/cooperative education in New Zealand
- to debate topical issues
- to report on good practice & innovative features

It also is intended the conference may help practitioners involved in work integrated learning and NZACE members enhance their research and publishing capability.

### Conference streams:

- Research papers
- Topical issues/Good practice papers
- Student posters

Presentations can be either Quick Pitch (10 minutes plus 5 minutes for questions) or Full Presentation (20 minutes plus 5 minutes for questions). A Quick Pitch presentation is available for topics more suited to a short presentation. All presenters are encouraged to submit a paper for the proceedings.

Papers will be accepted for the program on the basis of a short 'structured' abstract. Abstracts need to be submitted using the headings on page 2 or 3, **with a maximum of 400 words**. References are not needed.

The conference is using the Easy Chair online conference management system. All abstracts and papers are submitted to this system. Reviewer feedback is returned to authors using the system. Instructions on logging into Easychair and submitting abstracts are attached to this call and will also be available on our website or from [info@nzace.ac.nz](mailto:info@nzace.ac.nz).

Papers for the proceedings can be either a short summary paper or the full conference paper. Papers will be refereed and published in the conference proceedings. Papers need to be at least 1,200 words and must not exceed 1,800 words (excluding references). Authors may be encouraged to produce a more substantial paper for publication in a journal such as International Journal of Work-Integrated Learning (IJWIL) (formerly the Asia-Pacific Journal of Cooperative Education).

Presenters are asked to bring a copy of the slides for their presentation on a memory stick at the time of registration.

### Key dates are as follows:

- Abstracts due 17<sup>th</sup> December, 2018
- Papers for proceedings due end of February, 2019
- Abstracts for student posters due end of February, 2019

### Easy Chair submission link

<https://easychair.org/conferences/?conf=nzace2019>.

### Student posters:

Student posters can be displayed at the conference. An abstract can be submitted for inclusion in the Abstract booklet and inclusion on the NZACE website. Alternatively just bring the Abstract to the conference.

Each poster must accompanied by someone registered for the conference. Posters can demonstrate visually the work a student has undertaken or can demonstrate reflection about their placement in co-op/work-integrated learning. Laminated poster minimum size of A2 and maximum of A1. Examples of previous posters available on request.

*For further information contact: [info@nzace.ac.nz](mailto:info@nzace.ac.nz)*

# Structured Abstracts

## Research Stream

Presentations for the research stream must report original research. The presentation can consist of preliminary findings, but should include a comprehensive review of the literature, a good description of the method, the basis or justification for the work. The presentation should also discuss the implications of the research and how it might inform or improve WIL practice generally.

Abstracts need to be submitted through the Easy Chair conference management system. It is recommended that authors prepare the abstract in a Word documents and then copy and paste into the system.

For each author, the system requires the following information

<b>Name:</b>
<b>Email:</b>
<b>Country:</b>
<b>Organisation/Group/Institution:</b>

The abstract needs to be copied and pasted in a box. The following headings are needed in the abstract for a research abstract. Maximum 400 words, excluding the title.

**Title:**

**Background/Context:**

**Aims:**

**Methods:**

**Results:**

**Conclusions:**

***Please do not submit the Abstract as a Word document. Later, if submitting a paper, this is submitted to Easy Chair as an attachment. Instructions will be given for accepted abstracts.***

## Good Practice & Topical Issues

Presentations for the good practice stream should discuss issues of interest to a broad range of WIL practitioners (e.g., assessment issues in WIL, encouraging reflective practice in WIL students) or innovative and new practices in WIL (e.g., the introduction of IT support for students on placement, or a novel way of preparing students for interviews). The paper should be supported by relevant literature and discuss implications of the issue or innovation/practice and how it might inform and improve co-op practice generally.

Abstracts need to be submitted through the Easy Chair conference management system. It is recommended that authors prepare the abstract in a Word document and then copy and paste into the system.

For each author, the system requires the following information

<b>Name:</b>
<b>Email:</b>
<b>Country:</b>
<b>Organisation/Institution:</b>

The abstract needs to be copied and pasted in a box in the Easy Chair System. The following headings are needed for abstracts on Good Practice/Topical Issues. Maximum 400 words, excluding the title.

**Title**

**Background:**

**Unique Features:**

**Discussion/Argument:**

**Implications/Issues:**

***Please do not submit the Abstract as a Word document. Later, if submitting a paper, this is submitted to Easy Chair as an attachment. Instructions will be given for accepted abstracts.***